



Nampa High School Transcript Request

NOTE: Students that have graduated prior to 2009 must request transcripts from the NSD District Office at:

619 S. Canyon, Nampa, ID.

Phone: 208-468-4600

Fax: 208-468-4638

Transcript request form must be filled out complete Transcript request form must be filled out completely—including the College/University address.

Allow 48 hours for processing. Transcripts mailed to schools at the end of each week.

Today's Date _____ Graduation Year _____ Date of Birth _____

Name (print) _____ Email _____

LAST

FIRST

MIDDLE

Signature: _____

Select one of the following:

_____ UNOFFICIAL TRANSCRIPT (personal use)

Number needed: _____

_____ OFFICIAL SCHOLARSHIP TRANSCRIPT

Number needed: _____

Official Transcripts will be sealed and must be picked up in the front office. Transcripts not picked up will be shredded within 2 weeks.

_____ OFFICIAL COLLEGE/UNIVERSITY TRANSCRIPT

These requests will be mailed DIRECTLY from NHS to the college or designation of your choice. These may not be mailed to a home address. Please indicate in the spaces below the college/university and include the address. If more space is needed – use the back.

College/University _____ City _____ State _____ Zip _____

Address _____

College/University _____ City _____ State _____ Zip _____

Address _____

College/University _____ City _____ State _____ Zip _____

Address _____

Cost

NO FEE for current NHS Student or May Grads of current year.

Transcript fee: \$3.00 cash or check, \$5.00 fee for debit or credit card (per transcript). Payment is required at time of request